

**MEMBERSHIP APPLICATION - REALTOR® BROKER  
GENERAL INFORMATION**

**\*\*Copy of California Driver's License Required\*\***

**PLEASE NOTE: MLS dues are not included**

**Designated REALTOR® broker Name:** \_\_\_\_\_  
As it appears on your license

**Firm Name:** \_\_\_\_\_

**Firm Address:** \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

**Firm Phone Number** \_\_\_\_\_ ext. \_\_\_\_\_ **Firm Fax number:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip Code)

**Home Phone Number:** \_\_\_\_\_ **Home Fax Number** (if one): \_\_\_\_\_

**Mobile Phone Number: (required)** \_\_\_\_\_

**Preferred Phone** \_\_\_\_\_ Mobile \_\_\_\_\_ Home

**Primary mailing address?** \_\_\_\_\_ Firm \_\_\_\_\_ Home

**E-mail Address: (required)** \_\_\_\_\_

**Broker CALBRE License #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_



## MEMBERSHIP TYPE

New       \* Secondary Membership       \*Association Transfer

**\*SECONDARY MEMBERSHIP AND ASSOCIATION TRANSFER MEMBERS MUST INCLUDE LETTER OF GOOD STANDING AND NRDS MEMBER NUMBER OF PREVIOUS ASSOCIATION WITH THIS APPLICATION.**

**Currently Member with another Association in California**       Yes       No  
**Currently Member of another State Association**       Yes       No

**Have you attended orientation with another association**       Yes       No

**CURRENT REALTOR® Associations** memberships and NRDS member number:

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**PREVIOUS REALTOR® Associations** memberships and NRDS member number:

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### Professional Designations:

GRI - Graduate REALTOR® Institute       CRS - Certified Residential Specialist  
 SRES - Real Estate Specialist       other(s) please specify: \_\_\_\_\_

### Primary Specialty:

Residential Brokerage       Farm and Land Brokerage  
 Property Management       Mortgage Financing  
 Commercial/Industrial Brokerage       Building and Development  
 Appraising       Other(s) please specify: \_\_\_\_\_

Persons other than principals, partners, corporate officers or branch office managers of real estate firms must remain employed by or affiliated with a Designated REALTOR® to be eligible for REALTOR® membership.

Please answer the questions below:

1. Do you have any final findings of Code of Ethics and/or MLS Rule violations and/or Membership duties within the past three (3) years? If so, please attach or describe below.  **Yes**  **No**
2. Do you have any incomplete or pending Disciplinary Complaint(s) filed at another Association claiming any violation(s) of the Code of Ethics, MLS Rules and/or Membership duties? **If so, please attach or describe below.**  **Yes**  **No**
3. Do you have any unpaid or unresolved sanctions in connection with prior Disciplinary Complaint(s)? **If so, please attach or describe below.**  **Yes**  **No**

4. Do you have any incomplete or pending Arbitration Complaints filed against you at another Association or MLS? If so, please attach or describe below.  Yes  No
5. Do you have any unpaid or unresolved Awards in connection with any prior Arbitration Complaint(s) filed against you? **If so, please attach or describe below.**  Yes  No

Have you ever been disciplined with the BRE within the past 7 years?

- Yes. **Please provide all relevant details and dates (or attach copies of discipline).**
- No.

Do you have any pending investigation or accusation with the BRE?

- Yes. **Please provide all relevant details and dates (or attach copies of discipline).**
- No.

I am a (check the applicable boxes):

- sole proprietor  general partner
- corporate officer  branch office manager

**Designated REALTORS® (Broker) applicants must provide the Association with a list of licensees employed by or affiliated with them and must also regularly update the Association on any changes, additions, or deletions from the list by completing the Licensee Certification Form (LCF). If you employ Referral Agents (hired by the Broker to refer to the Broker) you may list them on the Limited Function Referral Office (LFRO) Certification Form.**

If you checked any which boxes, you must answer the following:

- a.  Yes  No Are you or your firm subject to any pending bankruptcy proceedings?
- b.  Yes  No Have you or your firm been adjudged bankrupt within the last three (3) years?

If you answered yes to (a) or (b), you may be required to make cash payments for membership dues.

c. I certify that I have no record of official sanctions rendered by the courts or other lawful authorities within the past three (3) years for violations of:

1.  Yes, I certify  No, I cannot certify Civil rights laws
2.  Yes, I certify  No, I cannot certify Real estate licensing laws
3.  Yes, I certify  No, I cannot certify Other laws prohibiting unprofessional conduct

If you could not certify any of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s) and a copy of the discipline, if any.

**IMPORTANT Note for Designated REALTOR® (Broker of Record)**

THE DUES OF EACH DESIGNATED REALTOR® MEMBER SHALL BE A BASE AMOUNT TIMES THE NUMBER OF REAL ESTATE LICENSEES, WHO ARE EMPLOYED BY OR AFFILIATED AS INDEPENDENT CONTRACTORS OR WHO ARE OTHERWISE DIRECTLY OR INDIRECTLY LICENSED OR CERTIFIED WITH SUCH REALTOR® MEMBER.

**CONDITIONS OF MEMBERSHIP SIGNATURE**

**Designated REALTOR® (Broker)**

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

\_\_\_\_\_  
Broker of Record Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Signature

## GENERAL TERMS AND CONDITIONS OF MEMBERSHIP

**(Please keep this page for your records)**

- Bylaws, policies and rules.** I agree to abide by the bylaws, policies and rules of the Association, the bylaws, policies and rules of the California Association of REALTORS®, and the constitution, bylaws, policies and rules of the National Association of REALTORS®, all as they apply to the category of membership I am applying for and as may from time to time be amended.
- Use of the term REALTOR®.** I understand that the professional designation REALTOR® is a federally registered trademarks of the National Association of REALTORS® ("NAR") and use of this designation is subject to N.A.R. rules and regulations. I agree that I cannot use this professional designation until this application is approved, all my membership requirements are completed, and I am notified of membership approval of this designation. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.
- Orientation.** I understand that the Association requires orientation as mandated by N.A.R. to fully comply with the REALTOR® requirements for membership. I must attend orientation upon written notification by the Association not to exceed 60 days after submission of application.
- No refund. I understand that my Board/Association membership dues are NON-REFUNDABLE. In the event I fail to maintain eligibility for membership for any reason, I understand I will not be entitled to a refund of my dues and fees.**
- Authorization to release and use information; waiver.** I authorize the Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designed REALTOR®, or any Association where I held, or continue to hold, any type of membership to release all my membership or disciplinary records to this Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Association, its agents, employees or members including, but not limited to, slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information as authorized and released hereunder.
- By Signing this application, I expressly authorize the Association, including the local, state, and national, and their subsidiaries or representatives to fax or e-mail to me, at the fax number and/or e-mail address above, material advertising the availability of or quality of any property, goods, or services offered, endorsed promoted by the Association.**
- Arbitration Agreement; REALTOR®:** A condition of Membership in the Association as A REALTOR® is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®), you agree for yourself and the corporation or firm for which you act as a partner, officer, principle or branch office manager to binding arbitration of disputes with (i) other REALTORS® members of this Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Association.
- All association communications are disseminated via email unless members request to receive hard copies.**



## Licensee Certification Form

**Designated REALTORS®:** Please complete the following and return it to the Association no later than \_\_\_\_\_, 20\_\_\_\_.

List on the attached table all individuals licensed with your office(s), including all principals of the real estate firm. If applicable, identify the association where each person holds REALTORS® or REALTORS-ASSOCIATE® membership or where their nonmember dues are paid.

Note: National Association policy requires that all principles of the firm hold REALTORS® membership.

In accordance with **Article IX Section 2 of the Bylaws** of the Beverly Hills/Greater Los Angeles Association of REALTORS®, this will certify that the individuals on the attached form represent a complete listing of all real estate licensees affiliated with my office.

I agree to notify the Association of any status changes during the current fiscal year with such notification to be provided to the Association within **30** days from the date of the individual's affiliation or severance of affiliation with my office(s).





## 2018 REALTOR® DUES SCHEDULE

New Member Fees			DUES ARE PRORATED ON A MONTHLY BASIS				
BHGLAAR Processing	*New Member Orientation Fee	C.A.R. Processing	Month Joining	BHGLAAR Dues	C.A.R. Dues	N.A.R. Dues	Total New Members
<b>\$40.00</b>	<b>\$150.00</b>	<b>\$30.00</b>	January	\$220.00	\$284.00	\$155.00	\$879.00
			February	\$201.67	\$260.33	\$145.00	\$827.00
			March	\$183.34	\$236.67	\$135.00	\$775.01
			April	\$165.01	\$213.00	\$125.00	\$723.01
			May	\$146.68	\$189.33	\$115.00	\$671.01
			June	\$128.35	\$165.67	\$105.00	\$619.02
			July	\$110.02	\$142.00	\$95.00	\$567.02
			August	\$91.69	\$118.33	\$85.00	\$515.02
			September	\$73.36	\$94.67	\$75.00	\$463.03
			October	\$55.03	\$71.00	\$65.00	\$411.03
			November	\$36.70	\$47.33	\$55.00	\$359.03
			December	\$18.37	\$23.67	\$45.00	\$307.04

**\*New Member Orientation:** Please Note, you MUST attend New Member Orientation upon first notice of Orientation Date/Time. There is a one-time and partially-refundable administrative fee of \$150 due when membership applications are submitted. **You will receive a \$75 refund within 30 days of verification** that you have attended a **required** new member orientation class. You will have 90 days to take one of the classes, which are held monthly at the Association's offices. If you do not attend New Member Orientation within 90 days: 1) your account will be suspended and will remain suspended until you have attended an entire New Member Orientation and 2) you are voluntarily forfeiting the refundable portion of the New Member Orientation Fee, \$20 of which will be allocated to the REALTOR® Action Fund. \*\*.

**C.A.R. Processing Fee:** All "new/reinstating" REALTOR® Members pay this fee.

**Association Transfer:** Members transferring from another Association must submit a Letter of Good Standing with application from current or previous association. Without the Letter of Good Standing payment will include BHGLAAR pro-rated dues, BHGLAAR processing fee of \$30.00, Annual C.A.R. Dues, C.A.R. Reinstatement fee of \$30.00 and Annual N.A.R. Dues.

\*The REALTOR® Action Assessment (\$49 of the \$284) will automatically be deposited into CREPAC and/or CREIEC and for other political purposes. Those wishing to have their assessment entirely applied for more general political purposes may specify in writing, and it will be redirected to a different account instead of one of the dedicated C.A.R. Political Action Committees (CREPAC or CREIEC). Designated REALTORS® must pay the \$49 REALTOR® Action Assessment for each licensee of that DR (as shown in the nonmember count), and the payment will be treated in the same manner as the REALTOR® Action Assessment for members.

\*\* Make a difference by helping promote REALTOR® interests through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation on the reverse side of this statement.



## LEGAL NOTICES AND DISCLOSURES REGARDING DUES BILLING STATEMENT

### **REALTOR® ACTION ASSESSMENT & FUND: Explanation and Legal Notice**

**California Association of REALTORS® (C.A.R.) Political Action Committees:** C.A.R. sponsors four Political Action Committees (PACs). CREPAC is used to support state and local candidates to further the goals of the real estate industry. CREIEC is an independent expenditure committee that independently advocates for or against candidates in accordance with the interests of the real estate industry. CREPAC/Federal supports candidates for the U.S. Senate and House of Representatives. IMPAC supports local and state ballot measures and other advocacy oriented issues that impact real property in California. IMPAC is funded by your dues dollars. C.A.R. also supports the Advocacy Local Fund (ALF), a non-PAC fund.

**REALTOR® Action Assessment (RAA):** This mandatory \$49 state political assessment may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC and/or CREIEC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, \$49 will go into CREPAC and/or CREIEC, or other related political purposes. If you have an assessment that is over \$98 due to your DR nonmember count, then any amount over \$98 contributed to the state PACs (i.e. CREPAC and CREIEC) will go into CREIEC. If you choose not to contribute to a PAC, you must do so in writing and the entire assessment of \$49 will be placed in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC and CREIEC and possibly IMPAC and ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

**REALTOR® Action Fund (RAF):** REALTORS®, and REALTOR-ASSOCIATES® may also participate in RAF by including an additional voluntary contribution on the same check as your dues and assessment payment. Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. No member will be favored or disfavored by reason of the amount of his/her contribution or his/her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

CORPORATE CONTRIBUTIONS to C.A.R.'s PACs are permissible and may be used for contributions to state or local candidates or for independent expenditures to support or oppose federal, state, or local candidates. However, current C.A.R. practice is to deposit all corporate contributions into CREPAC, CREIEC or IMPAC. A corporate contribution includes any contribution drawn from a corporate account.

PERSONAL CONTRIBUTIONS to C.A.R.'s PACs may be used for both state and federal elections and therefore may be deposited into CREPAC/Federal in addition to all other C.A.R. political action committees. Up to \$200 of a REALTOR® Action Fund contribution will be divided between CREPAC/Federal and CREPAC in an allocation to be determined by C.A.R. Any amount above \$200, up to applicable legal limits, will be allocated to CREPAC/Federal.

If you are a California major donor and need specific information regarding your contributions, please contact the C.A.R. Controller's office at (213) 739-8252. Contributions in excess of the contribution limits will be reallocated to another PAC connected with C.A.R. Under the Federal Election Campaign Act, an individual may contribute up to \$5,000 in a calendar year to CREPAC/Federal.

Political contributions are not deductible as charitable contributions for federal and state income tax purposes.

### **\*\*\*CENTENNIAL CLUB:**

All contributors of \$148 or more to RAF are enrolled as members of the BHGLAAR "Centennial Club". The group was formed in 2003, the 100<sup>th</sup> anniversary of the association. Centennial Club members exclusively may attend the four Legislative Luncheons each year, bringing the most current political and policy makers to the REALTOR® audience.

YOUR SUBSCRIPTION TO CALIFORNIA REAL ESTATE MAGAZINE IS PAID FOR WITH YOUR DUES AT A RATE OF \$6.00 AND IS NON-DEDUCTIBLE THEREFROM.

2018 ESTIMATED PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE:

NAR	43%	\$52.00
C.A.R.	63%	\$178.92
Total Non-Deductible (Lobbying) Dues Portion:		<b>\$230.92</b>





## CREDIT CARD AUTHORIZATION FORM

EMAIL TO [MEMBERSHIP@BHGLAAR.COM](mailto:MEMBERSHIP@BHGLAAR.COM)

**BHGLAAR has proudly served the real estate community and its members for over 100 years.**

**We offer to our members—**

- ◆ 3 Centennial Club Legislative lunches a year featuring hot topic issues
- ◆ Certified zipForm6® Instructors on staff and weekly training classes
- ◆ Fully stocked REALTOR® Store with products offered at member discounted prices!
- ◆ Association website and online REALTOR® store at [www.bhglaar.com](http://www.bhglaar.com)
- ◆ Weekly e-blasts & monthly newsletter to keep you up to date on hot REALTOR® topics

### AUTHORIZATION FOR CREDIT CARD PAYMENT

Member \_\_\_\_\_ Member # \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize the Beverly Hills/ Greater Los Angeles Association of REALTORS® to charge my credit card as per the details indicated below.

Visa     Master     Amex     Discover

\_\_\_\_\_   
 \* Amount to be charged

\* Credit Card # \_\_\_\_\_

\* Expiration Date \_\_\_\_\_ / \_\_\_\_\_   
 (Month/year)

\*Office Name \_\_\_\_\_

\*Credit Card Billing Address

\*Street \_\_\_\_\_

\*City \_\_\_\_\_ \*Zip \_\_\_\_\_

Purpose of Charge: \_\_\_\_\_

Name as shown on Card: \_\_\_\_\_

\*Cardholder Signature: \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

